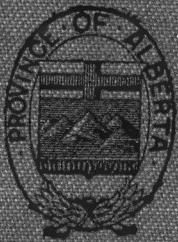
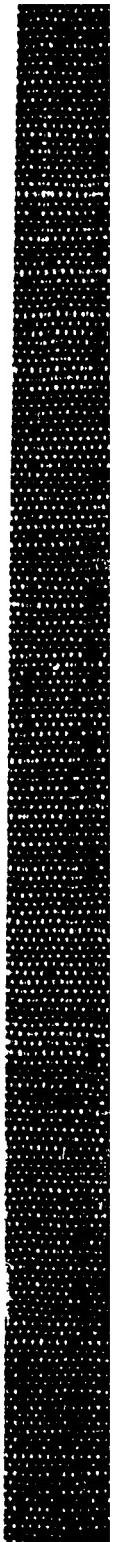


**Rural Municipality**  
**BY-LAWS**  
**Province of Alberta**



**PRICE \$6.00**







# BY-LAWS

## FOR RURAL MUNICIPALITIES IN THE PROVINCE OF ALBERTA

Approved by the Department of Municipal Affairs  
for the Province of Alberta

Price - - - \$6.00

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"Whoso desireth to discourse in a proper manner concerning corporated towns and communities must take in a great variety of matter and should be allowed a great deal of time and preparation. The subject is extensive and difficult."—*Thomas Madox*.

Entered according to Act of the Parliament of Canada in the year 1913 by  
The Western Municipal News at the Department of Agriculture.

## **INTRODUCTION**

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The passing of The Rural Municipality Act by the Provincial Legislature, gives to districts where similiar conditions obtain an opportunity for development and progress, which enterprising citizens will no doubt take full advantage of. The man who gives his time and energy to the work of improving the Government and institutions of his home Municipality is engaged in one of the noblest employments open to the subjects of a free nation.

Much depends upon recognizing that the fundamental principle of self government is the welfare of the people as a whole.

The Instructions, Resolutions and By-laws given herein are the product of a close study of Western conditions and a long experience in Municipal affairs. Outside of the provisions taken from "The Municipal Act," they are not unalterable, and being simple in form and free from technicalities, they are easily comprehended.

The By-laws of a legislative nature should be taken up clause by clause in the Council and debated in the light of the local surroundings, and modified to meet the existing conditions.

By-laws affecting the citizens generally should be given as much publicity as possible by having them printed and distributed or published in the local papers.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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### DUTIES OF OFFICERS

**The Following Instructions will be Found Useful as They Set out in Condensed Form the Duties of the Reeve**

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1. He shall preside at every meeting of the Council and shall preserve order and enforce the rules of the Council.
2. He shall maintain the dignity of the Chair and the strict observance of the rules of procedure in order that the business of the Council may be transacted in a prompt, business-like and efficient manner.
3. He shall in each year by public notice conspicuously posted in at least ten widely separated places in the municipality, call a meeting of the electors of the municipality for the discussion of municipal affairs, to be held within two weeks preceding the date fixed for the nomination for councillors; and, if so requested at any time by the written petition of twenty electors he shall by public notice conspicuously posted in at least ten widely separated places in the municipality call a public meeting of the electors for the discussion of municipal affairs or of any matter relating thereto.
4. He shall see that all Municipal Officials give the security required by the Council for the faithful performance of their duties and shall lay before the Council during the month of January in each year all such securities.
5. He shall be liable jointly and severally with the other members of the Council for any default of the Treasurer to the extent of the sum or sums for which a bond should have been taken in the event of neglect or default in the taking or renewing of such bond by the Council.
6. He shall certify all accounts passed by the Council before payment.
7. He shall countersign all cheques for payment on behalf of the Municipality.
8. He shall, together with the Secretary, sign all By-laws passed at any meeting at which he presides, and shall, together with the Secretary, certify to the correctness of any By-law imposing fines or penalties for breach of any By-law of the Muni-

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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cipality and shall cause two copies of every such By-law to be forwarded to the Minister for approval.

9. He shall when duly authorized by resolution of the Council sign any promissory note or notes along with the Treasurer and under the Seal of the Municipality on behalf of the Council as security for a loan or loans of a temporary nature.

10. He shall in the absence of the Secretary receive every demand for a Poll of the electors for and against any By-law and shall forthwith transmit a certified copy of such demand to the Minister.

11. He shall on the application of any person interested in promoting or opposing any By-law authorize the attendance of two persons on behalf of the party applying at each Polling place and at the final summing up of the vote.

12. He shall sign, together with the Treasurer, all duly authorized Municipal debentures and coupons attached thereto under the Seal of the Municipality.

13. He shall be Chief Executive Officer of the Municipality and it shall be his duty to be vigilant and active in causing the Laws governing the Municipality to be duly executed, to inspect the conduct of all Municipal Officers, so far as in his power to cause all negligence, carelessness and violation to be duly prosecuted, and to communicate from time to time to the Council all such information and to recommend such measures as may tend to the betterment of finances, health, security, cleanliness, comfort, ornamentation and prosperity of the Municipality.

14. He shall have the power to suspend any Municipal Officer and shall thereupon report such suspension and the reason therefor to the Council who may either dismiss or re-instate the suspended officer, and in case he is dismissed, such officer shall receive no salary or remuneration from the date of such suspension.

15. He shall have power at any time and from time to time by writing under his hand, to appoint and engage one or more special constables within the Municipality for such time not exceeding fifteen days, as shall be stated in the appointment, but the authority of any such constable shall cease if his appointment be not confirmed at the next regular meeting of the Council.

16. If the Municipality is included in a hail insurance district, he shall act as a member of the hail insurance board.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**DUTIES OF OFFICERS**

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**The Following Instructions will be Found Useful as They  
set out in condensed form the duties of the Secretary**

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1. He shall have an office at attendance at said office daily from 12 o'clock noon and from 1 o'clock P.M. to and shall be in A.M. to P.M.
2. Before entering upon his duties of the office he shall make and subscribe to the required declaration of office.
3. He shall call a special meeting of the Council when required to do so in writing by the Reeve or by any three members of the Council.
4. He shall give written notice of every such special meeting stating time and place, when and where it is to be held and in general terms the nature of the business to be transacted thereat. He shall give this notice to each member of the Council by mailing the same to his address at least eight clear days prior to the date of such meeting or by delivering it to each Councillor personally or in the absence from his residence of any Councillor to any adult person thereat at least three clear days prior to the date of such meeting.
5. He shall keep a full and correct record in the English language of the proceedings of every meeting of the Council, recording without note or comment all resolutions, decisions and other proceedings of the Council in the Minute Book provided for that purpose, and shall see that the minutes of each meeting are confirmed at the next regular meeting of the Council and signed by the Reeve or other presiding Officer.
6. He shall enter in the minutes of every meeting the names of the members of the Council present at such meeting, and, if required, by the Council, to record the names of every member voting and whether aye or nay on any question coming before the Council.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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8. He shall transcribe into a special book to be provided for the purpose, a true and correct copy of every By-law passed by the Council which copy may be either written or printed or partly written and partly printed and he shall prepare a proper index for such By-laws.

9. He shall take charge of and keep on record all original By-laws of the Council or certified copies thereof, all books, papers, accounts, assessment rolls, plans, maps, correspondence committed to his charge by the Council during his term of office and shall deliver the same to his successor or such other person as the Council may direct on his ceasing to hold office.

10. He shall have the custody of the Municipal Seal and shall attach the same to any documents only on the order of the Reeve or Council or as required by law.

11. He shall allow any person to inspect his Minute Book, records and files as well as the assessment rolls and other documents in his possession or under his control at all seasonable times.

12. He shall faithfully prepare and duly transmit to the Minister such statements and reports and such other information in regard to the Municipality as may from time to time be required by the Minister and in such form as he may direct.

13. He shall keep all books, papers, accounts, assessment rolls, plans, maps and correspondence committed to his charge by the Council in a fire-proof vault or safe to be provided for such purpose by the Council.

14. He shall keep in a separate book copies of all letters written by order of the Council or of any Committee.

15. He shall when required by the Reeve or Chairman of a committee, deliver to him all documents and papers under his charge, which may be required for the use of the Council or of any committee thereof.

16. He shall mail a copy of any order or minute made at a Council Meeting to the person affected thereby as soon after the same is made as possible.

17. He shall produce for inspection the Minute and other books and all papers and records of whatever kind in his possession when required so to do by an Inspector.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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18. He shall when called for by the Council, Auditor, Inspector or other competent authority produce all books, papers, accounts, assessment rolls, plans, maps and correspondence committed to his charge and hand over the same to his successor or to such person as the Council may direct, on his ceasing to hold office.

19. He shall be subject to suspension by the Reeve and to be removed or dismissed at any time by resolution of the Council.

20. He shall be personally liable for all damage arising from his acts or default or from his refusal or neglect to discharge any of the duties imposed upon him by law or by the "Rural Municipality Act" or by the resolutions of the Council in addition to any penalties otherwise imposed.

21. He shall counter-sign and seal all By-laws passed by the Council and shall indorse on the same the date of each reading.

22. He shall transmit to the Minister for his approval two copies of any By-law, inflicting any fine or penalty for breach of any of the By-laws of the Municipality. Such By-law shall have no force or effect until one of such duplicate copies is returned to the Secretary, approved by the Minister.

23. He shall upon payment of a fee of ten cents per folio give any one requesting same, a certified copy of any By-law and shall be entitled to retain said fee in addition to his salary.

24. He shall be Clerk and Secretary of the Council sitting at a Court of Revision and also of the Judge sitting in appeal from such Court of Revision.

25. He shall faithfully perform all other duties conferred upon him by "The Rural Municipality Act" and generally carry out such instructions as may be issued to him from time to time by the Council.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**DUTIES OF OFFICERS**

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**The Following Instructions will be found Useful as they set out in condensed form the duties of the Treasurer**

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1. He shall have an office at \_\_\_\_\_ in the  
of \_\_\_\_\_ and shall be in attendance at said office daily  
from \_\_\_\_\_ A.M. to 12 o'clock noon and from 1 P.M.  
to \_\_\_\_\_ P.M.
2. Before entering upon the duties of his office he shall make and subscribe to the required declaration of office.
3. He shall within one month after entering upon his duties give security to the Council as required by the Rural Municipality Act in the sum of \_\_\_\_\_ dollars for the faithful performance of his duties and for duly keeping accounting for and paying over all moneys which shall come into his hands. Such security shall be by a bond or policy of guaranty of some corporation empowered to grant security bonds or policies for the integrity and faithful accounting of public officers or servants or persons occupying positions of trust and such security shall be renewed at the beginning of each year or changed at other times whenever renewal or change is required by the Council. Such bond of security may be in such form as is approved of by the Minister and a duplicate copy thereof shall be forthwith transmitted to the Minister.
4. He shall receive and safely keep all moneys belonging to the Municipality from whatever source received.
5. He shall deposit daily or as often as the Council may direct in the \_\_\_\_\_ Bank at \_\_\_\_\_ all moneys received by him.
6. He shall submit all accounts and charges against the Municipality which he receives, for the consideration of the Council.

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BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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7. He shall pay all accounts against the Municipality only when they have been passed by the Council and certified by the Reeve or other presiding Officer.

8. He shall make all payments on behalf of the Municipality by cheque counter-signed by the Reeve on the chartered Bank in which the moneys of the Municipality are deposited.

9. He shall give and take receipts for all the money of the Municipality received or expended and deposit and keep on file all vouchers of expenditure.

10. He shall keep in a cash book or such books of record and in such form as may from time to time be prescribed by the Minister a complete and detailed record of all the financial transactions of the Municipality.

11. He shall submit to the Council quarterly and whenever required so to do by the Council a balance sheet showing the financial standing of the Municipality, and shall produce when called for by the Council, Auditor, Inspector or other competent authority all books, vouchers, papers, and money belonging to the Municipality and hand same over to his successor or such person as the Council may direct on his ceasing to hold office.

12. He shall be subject to suspension by the Reeve and to be removed or dismissed at any time by resolution of the Council.

13. He shall be personally liable for all damage arising from his acts or default or from his refusal or neglect to discharge any of the duties imposed upon him by law or by the "Rural Municipality Act" or by a resolution of the Council in addition to any penalties otherwise imposed.

14. He shall sign with the Reeve under the Seal of the Municipality any promissory note or notes duly authorized by resolution of the Council to be given as security for temporary advances to the Municipality.

15. He shall open and keep a book to be known as The Debenture Register, in such form as is prescribed by the Minister and in which shall be entered full particulars of every debenture issued by the Municipality.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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16. He shall sign along with the Reeve every debenture and coupon issued by the Municipality under the Seal of the Municipality.

17. He shall on or before the first day of December in each year mail a copy of abstract of the Auditor's Report to the Minister and to every elector of the Municipality.

18. He shall faithfully prepare and duly transmit to the Minister such reports and statements as may from time to time be required by the Minister and in such form as he may direct.

19. He shall carefully carry out the provisions of "The Rural Municipality Act" where he is called upon to do so and shall devote particular attention to those provisions relating to debentures, loans and the levying and collecting of taxes, and for forfeiture of lands for non-payment of taxes.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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### MUNICIPAL RESOLUTIONS

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It is not necessary under the Rural Municipality Act to pass By-laws in certain matters, as the Act provides that same may be done by resolution. The following may be passed in this form.

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#### RESOLUTIONS TO REGULATE THE PROCEEDINGS OF THE COUNCIL

Moved by \_\_\_\_\_ that in all proceedings had or taken in the Council of the Rural Municipality of \_\_\_\_\_ No . . . . the following rules and regulations shall be observed and shall be the rules and regulations for the order and despatch of business in the said Council.

1. The Reeve shall preside at every meeting of the Council at which he is present, and he shall preserve order and enforce the rules of the Council.
2. In the absence of the Reeve from any meeting, the Deputy Reeve shall have all the powers of the Reeve.
3. In the absence of the Reeve and Deputy Reeve from any meeting another member of the Council shall be elected as Chairman and during such meeting shall have the same authority as the Reeve would have had if present.
4. Every matter shall be submitted to the Council on the motion of the Reeve or any member thereof and no seconder shall be required.
5. The Reeve when present and all the Councillors present shall vote in Council on every division, unless excused by resolution of the Council.
6. As soon after the hour of meeting as there shall be a quorum the Reeve shall take the Chair and the members uncovered shall be called to order.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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7. As soon as the Reeve has taken the chair at a regular meeting the minutes of the last preceding regular meeting and of all special meetings if any, shall be read by the Secretary in order that any mistakes therein may be corrected by the Council after which corrections (if any) the minutes shall be confirmed and signed by the Reeve and Secretary.

8. The order of the day shall have preference over any motion before the Council and shall be as follows:—

- (a) Calling the Council to order.
- (b) Reading and confirming the minutes.
- (c) Business arising out of minutes.
- (d) Reading communications, petitions and accounts.
- (e) Disposing of communications, petitions and accounts.
- (f) Reports of Committees.
- (g) Consideration of By-laws.
- (h) Unfinished business.
- (i) General business.

9. The votes shall in all cases be taken by open voting and the votes shall be recorded in the minutes of the proceedings of the Council if requested by any member or if so determined by resolution of the Council.

10. The Council shall receive any petition or communication and shall have same read in Council whether such petition is presented by the Secretary, or by a member of the Council, or by any elector of the Municipality, provided that said petition or communication shall not contain any improper matter and is respectful and temperate in its language and signed by at least one elector.

11. Every one who is entitled to be heard before the Council may be heard in person or through some person acting on his behalf.

12. At every meeting of the Council all questions shall be decided by the majority of the votes and the Reeve, Deputy Reeve or Chairman of the Council as the case may be, shall have the right to vote, but in the case of an equality of votes the question shall be decided in the negative.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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13. The Council shall hold its ordinary meetings openly, and no person shall be excluded except for improper conduct but the person presiding at the meeting may cause to be expelled and excluded, any person who is guilty of improper conduct at such meetings.

14. When the Reeve or other Presiding Officer is called upon to decide a point of order or practice he shall do so without unnecessary comment and shall state the rule or authority applicable to the case if requested so to do.

15. When the Reeve is putting a question no member shall walk out of or across the Council Chamber, nor when a member is speaking shall any other member hold discourse or interrupt him except to raise a point of order, nor pass between him and the chair.

16. A member called to order shall immediately sit down, but may afterwards be permitted to explain, after which the Reeve shall give the reason or reasons for calling the member to order, and the decision of the chair shall be final.

17. Members speaking shall confine their remarks to the questions before the Council.

18. No person shall speak for more than five minutes either to the question or in reply without leave of the Council.

19. A motion to adjourn takes precedence over all others and an adjournment may be moved at any time but this motion cannot be received after another motion has been actually put and while the Council is engaged in voting.

20. A motion that has been read may be withdrawn at any time before decision or amendment.

21. No motion except a motion to adjourn shall be debated or put to vote unless the same be in writing.

22. By-laws shall not be introduced unless upon notice given at a previous meeting, unless with the consent of a majority of the whole Council.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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23. Every By-law shall be under the seal of the Municipality and shall be signed by the Reeve or person presiding at the meeting at which the By-law is finally passed and by the Secretary, and every such By-law shall have three distinct and separate readings before the same shall be finally passed, but not more than two readings shall be had at any one meeting except by the unanimous vote of the Council.

24. When a By-law is read in the Council the Secretary shall certify the reading with the date on the back of same.

25. If the Reeve or other Presiding Officer desires to take part in any debate, he shall call the Deputy Reeve or one of the Councillors to fill his place until he resumes the chair.

26. Every member previous to speaking to any question or motion shall rise from his seat, uncovered, and shall address himself to the Reeve.

27. Amendments shall be put in the reverse order to that in which they are moved, except in filling of blanks when the longest time and largest sum shall be put first.

28. Every amendment must be decided or withdrawn before the main question is put to the vote.

29. Only one amendment shall be allowed to an amendment.

30. Questions containing distinct propositions shall be voted on separately.

31. When a question of privilege is raised it shall be immediately taken into consideration by the Council.

32. Procedure in Committees:—

The first member named of any Committee shall be Convener until a Chairman be regularly appointed by the Committee. The rules of the Council shall be observed in Committees so far as applicable except that no member shall require to rise from his seat, nor shall the number of times of speaking on any question be limited, nor shall the names of the members be recorded in taking a vote on any question.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

33. The members of the Council may attend the meetings of any committee of which they are not members but in such cases shall not be allowed to vote nor shall they be allowed to take part in any discussion or debate except by the permission of the majority of the members of the Committee present.

## COMMITTEE OF THE WHOLE

34. Whenever the Council resolves to go into Committee of the Whole, the Reeve before leaving the chair shall appoint a chairman who shall maintain order and report the result of the proceedings to the Council.

35. A motion to adjourn shall not be allowed in Committee of the Whole as in the Council but a motion to rise without reporting or that the Chairman leave the chair, shall always be in order and shall take precedence over any other motion.

36. When the Committee of the Whole have reached a decision on any question a resolution shall be passed that the Committee rise and report, the Reeve shall resume the chair and the Chairman of the Committee rising in his place shall report the result of the deliberations of the Committee to the Council to be finally disposed of.

## STANDING COMMITTEES

37. At the first sitting of the Council in each year or as soon thereafter as possible the following Standing Committees (to consist of not less than nor more than members) shall be appointed, viz.:—

Finance.

## Public Works or Roads and Bridges.

## Fire, Water and Light.

## **License, Health, Cemeteries and Parks.**

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BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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SPECIAL COMMITTEES

38. Special Committees may be appointed from time to time to perform such duties and exercise such powers as may be delegated to said Committees by the Council, but said duties and powers shall not include the power to borrow money, pass a by-law or enter into a contract.

PAYMENTS

39. No claim or account against the Municipality shall be paid until same has been passed by the Council, and certified by the Reeve or other Presiding Officer.

40. All moneys ordered to be paid by the Council shall be so paid by cheque of the Treasurer countersigned by the Reeve on the Bank in which the moneys of the municipality are deposited.

41. In all cases, not otherwise provided for, recourse shall be had to the provisions of the Rural Municipality Act.

42. No standing rule or order of the Council shall be suspended except by the unanimous vote of the Council.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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### MUNICIPAL RESOLUTIONS

**It is not necessary under the Rural Municipality Act to pass By-laws in certain matters as the Act provides that same may be done by resolution. The following may be passed in this form.**

#### RESOLUTION TO REGULATE THE INDEMNITY OF THE MEMBERS OF THE COUNCIL

Moved by \_\_\_\_\_ that for each meeting of the Council of the said Municipality which he shall attend, the Reeve shall receive an indemnity of \$ \_\_\_\_\_ for each meeting, and each other member of the Council \$ \_\_\_\_\_ and also ten cents per mile each way from his place of residence to the place of meeting necessarily travelled in going to or returning from such meeting.

Provided that the total number of meetings for which each Councillor may be paid for during the year for which he is elected shall not exceed ten in each year.

And provided further that in case any meeting of the Council is held outside the limits of the Municipality no member of the Council shall be paid for the mileage travelled by him beyond the limits of the Municipality.

2. Each member of the Council shall be paid the sum of .. cents per mile for every mile necessarily travelled, and the sum of \$ ..... per day for the time, not exceeding ten days in any one year necessarily occupied in laying out or inspecting work performed or to be performed for the benefit of the Municipality, provided the work so performed or to be performed shall be duly authorized by a resolution of the Council, excepting where such work is of an emergent nature in which case, the payment of the Councillors' fees for laying out and inspecting such work shall be in the discretion of the Council; provided further that a special report setting forth the work performed by the members of the Council and the remuneration received therefor under the provisions of this section shall be prepared and submitted to the electors of the Municipality at the nomination meeting thereof and a copy of such report shall be mailed to the Minister.

3. No member of the Council of the said Municipality of ..... No ..... shall accept any further or greater sum than is provided for herein for the purposes mentioned.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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### MUNICIPAL RESOLUTIONS

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**It is not necessary under the Rural Municipality Act to pass By-laws in certain matters as the Act provides that same may be done by resolution. The following may be passed in this form.**

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#### RESOLUTIONS TO REGULATE THE LETTING OF CONTRACTS

Moved by ... that no Contract shall be let by the Reeve or a Councillor or a Committee of the Municipality in respect of work to be performed upon any roads, bridges or public works in the Municipality except the same shall first be reported to the Council by the Reeve, a Councillor or a Committee of the Council and duly authorized by resolution of the Council.

2. That when any such contract has been duly authorized as provided in the next preceding clause of this resolution, and the Reeve or a Committee of the Council authorized by resolution to let same, the Reeve or Committee so authorized shall cause a notice that such contract is to be let, to be posted up in four conspicuous public places in the Municipality and in all post offices therein; the last of such notices shall be posted at least five days previous to the date fixed therein for the letting of such contract.

3. All such contracts unless otherwise provided, shall be let by public competition and contracts for an amount exceeding \$25.00 shall be in writing if so required by resolution of the Council.

4. Where it appears from a report made to the Council by any Committee of Council, that it is advisable in the interest of the Municipality to have any work performed by day labor, the Council may by resolution, authorize such work to be so performed by day labor and fix the wages to be paid for such labor.

5. That all contracts aforesaid shall be subject to the provisions that in case the Contractor requires more than one inspection of the work the cost of any additional inspection shall be paid by the Contractor or withheld out of the contract price.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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MUNICIPAL RESOLUTIONS

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It is not necessary under the Rural Municipality Act to pass By-laws in certain matters as the Act provides that same may be done by resolution. The following may be passed in this form.

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RESOLUTIONS TO REGULATE THE APPOINTING OF OFFICERS

Moved by \_\_\_\_\_ that the following Officers be appointed to assist in carrying on the affairs of the Municipality, such Officers to hold office during the pleasure of the Council, and that their remuneration be as herein set forth or otherwise provided.

1. That \_\_\_\_\_ Secretary at a salary of \_\_\_\_\_ be and hereby is appointed dollars per annum.
2. That \_\_\_\_\_ Treasurer at a salary of \_\_\_\_\_ be and hereby is appointed dollars per annum.  
OR,  
That \_\_\_\_\_ Secretary-Treasurer at a salary of \_\_\_\_\_ be and is hereby appointed dollars per annum.
3. That \_\_\_\_\_ Health Officer at a salary of \_\_\_\_\_ be and hereby is appointed dollars per annum.
4. That \_\_\_\_\_ Health Inspector for Township No \_\_\_\_\_ dollars per annum. be and hereby is appointed at a salary of ....
5. That \_\_\_\_\_ Health Inspector for Township No \_\_\_\_\_ dollars per annum. be and hereby is appointed at a salary of ....
6. That \_\_\_\_\_ Constable for Township No \_\_\_\_\_ dollars per annum, or by Fees (as the case may be). be and hereby is appointed at a salary of ....

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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7. That there be appointed Municipal Constables, who shall have the jurisdiction conferred upon them by law within any part of the Municipality, but each of whom shall be specially charged with the performance of the duties of Constables within each of the following districts:—

District No. 1

District No. 2

and that District No. 1, etc. be appointed Constable for

8. That Solicitor at a salary of be and hereby is appointed dollars per annum for the ordinary work of the Council as set out, in the resolution defining the duties of the Municipal Solicitor.

9. That Assessor at a salary of be and hereby is appointed dollars per annum.

10. That Pound-Keeper for Pound No be and hereby is appointed

11. That Pound-keeper for Pound No be and hereby is appointed

Provided that the remuneration of all Pound-keepers shall be by fees as provided for in the tariff of fees prescribed by the Minister.

12. That Weed Inspector for Township No be and hereby is appointed dollars per annum. at a salary of .....

13. That Weed Inspector for Township No be and hereby is appointed dollars per annum. at a salary of .....

14. That Auditor for the year be and hereby is appointed per annum. at a salary of .. dollars

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## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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### MUNICIPAL RESOLUTIONS

---

It is not necessary under the Rural Municipality Act to pass By-laws in certain matters as the Act provides that same may be done by resolution. The following may be passed in this form.

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#### RESOLUTIONS TO DEFINE THE DUTIES OF CONSTABLES

Moved by ..... that in addition to the duties prescribed by law the duties of the Municipal Constables shall be:—

1. To patrol the streets of the Hamlets situated in their respective districts from time to time and to see that the By-laws referring to same are carried out.
2. To act as Health Inspector for their districts and to report all cases of contagious and infectious diseases coming to their knowledge to the Health Officer and to quarantine such cases under the Health Officers' instructions.
3. To ring any Municipal bell at such times as they are instructed so to do by the Councils. To have charge of and to carry out the instructions of the Council in regard to any Municipal weigh scales in their districts.
4. To act as License Inspector, collect license fees and prosecute breaches of all By-laws of the Municipality.
5. To keep in repair any sidewalks in their districts and to fulfil such other duties as they may be called upon to fulfil by resolution of the Council.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

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**A By-law of the Rural Municipality of . . . . . No..  
adopting a Common Seal for the said Municipality**

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The Council of The Rural Municipality of . . . . .  
No. . . . . enacts as follows:—

That the Common Seal of The Rural Municipality of . . . . .  
. . . . . No. . . . . shall consist of a metal seal with the words  
and figures The Rural Municipality of . . . . .  
No. . . . . on the face thereof.

DONE AND PASSED in Council assembled at  
this. . . . . day of . . . . . A.D. 19

.....  
Reeve.

SEAL

.....  
Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No.

---

A By-law of the Rural Municipality of No  
to provide for the Protection of Wells and Purity of  
Water Supply.

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The Council of The Rural Municipality of.  
No enacts as follows:—

1. No person shall defile, corrupt or otherwise render impure any well, spring, tank, waterhole, reservoir or other source from which water is supplied for use within the Rural Municipality of
2. No person shall destroy or injure in any way any tank, well pipe, reservoir, spring or any other property used in any way in connection with the supplying of water for use in the Municipality.
3. No person shall water horses, cattle, or other animals at any municipal wells, nor within a distance of sixty feet therefrom, nor drive nor lead horses, cattle, or other animals for the purpose of watering same to any such well or to within a distance therefrom of sixty feet.
4. No person shall take, draw, cart, carry or convey into any hamlet in the Municipality for domestic use or for sale, water from any waterhole or opening in the ice used as a watering place for cattle, horses and other animals and which by reason of such use or from any other cause has become foul or impure.
5. That the occupant, or in the event of their being no occupant, the owner of any land within the limits of the Municipality shall forthwith cause any well or wells upon said land to be properly inclosed or covered up.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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6. Any person who has been convicted of a breach of this By-law shall be liable to the penalty imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of No .

DONE AND PASSED in Council assembled at  
this                            day of                            A.D.    19

Reeve.

SEAL

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No. . . .**

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**A By-law of the Rural Municipality of . . . . No. . . .  
to regulate the Storage of Gunpowder, and other combustible materials within the limits of the Rural Municipality.**

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The Council of The Rural Municipality of . . . .  
No. . . . enacts as follows:—

1. No person shall have or keep in any building or any hamlet, nor within thirty yards from any of the outer walls of such building, any gunpowder, dynamite, nitro-glycerine, or any other explosive material, exceeding in weight . . . . pounds, whether the same is or is not in one place within such building or within such distance of thirty yards from any of the outer walls thereof.
2. No person shall keep any larger quantity than . . . . barrels of rock oil, coal oil, water oil or any such oils, in any larger quantity than . . . . barrels of crude oil, burning fluid, naptha, gasoline, benzine, myethylated spirits or other similar combustible materials at any one time in any one place, house, shop, or building in the said Municipality of . . . .  
No. . . .
3. No explosive or inflammable compound or combustible material shall be stored or placed under any stairway to any building, or used in any manner as to obstruct or render egress dangerous or hazardous in case of fire.
4. No person shall keep or place any wood ashes, removed from any stove, furnace or fireplace in any wooden box or any wooden vessel, or within three feet of any wooden partition in his shop, store, house or any other building or in any out-house or shed within the limits of the said Municipality of . . . .  
No. . . .

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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5. Every person keeping or occupying a shop or other building within the limits of any hamlet in the Rural Municipality of \_\_\_\_\_ shall not allow shavings, chips or paper of any kind or other combustible material to accumulate in such shop or building, or within any yard appurtenant thereto.

6. No person or persons shall place or permit to be placed within the limits of any hamlet in the said Municipality of \_\_\_\_\_

No \_\_\_\_\_ any hay, straw or other like substance of combustible material uncovered within six hundred feet of any building, and no person shall have or keep such straw, cotton, hemp, or wooden shavings or rubbish in a stack within the limits of any hamlet in the said Municipality of \_\_\_\_\_ No \_\_\_\_\_ without securely covering the same so as to protect all such material from flying sparks or any other source of danger from fire.

7. No person shall set on fire or burn in the open air within the limits of any hamlet in the said Municipality of \_\_\_\_\_

No \_\_\_\_\_ any wood, trees, brush, straw, shavings or rubbish without some competent person or persons being in charge of the fire to prevent its spreading or doing damage.

8. No person shall raise or kindle a fire or furnish material for the kindling of any fire within any street, square, park, alley, public place or highway within the limits of the said Rural Municipality of \_\_\_\_\_ nor shall any person within the

limits of said Municipality fire any gun, fowling-piece or other fire-arms, nor set fire to any fireworks in any hamlet unless authorized thereto in writing by the Reeve or some other member of the Council, nor shall any person light, set off or throw any fire cracker nor any noisy, dangerous or offensive substance or fireworks in any place where or near to which there is any crowd or assembly of persons, or where there are animals liable to be frightened thereby.

Provided that nothing in this section contained shall apply to fires made by tinsmiths, plumbers or other mechanics in the necessary course of their business, but such tinsmiths, plumbers or other mechanics shall make all such fires in some crate or vessel of such a nature that the fire shall not emit sparks or otherwise endanger property.

# BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

9. No person or persons shall make or light any fire or bonfire in any street, square, park or public place in any hamlet in the said Municipality of No, nor shall fire any gun, fowling-piece or fire-arm, nor shall set fire to any fireworks within such hamlet unless authorized by the officers or the Council of the Municipality. And no person or persons shall light, set off, or throw any cracker, squib, serpent, or any noisy, offensive or dangerous substance or fire-works, in any place where or near to where there is any crowd or assembly of persons, or where there are animals liable to be frightened thereby.

10. No person shall burn, or place in any stove, grate or furnace, or use in lighting or kindling fires in any dwelling house, shop, or other building in The Municipality of

No refined petroleum oil, kerosene, paraffine, gasoline, benzine, naptha or any other highly explosive or inflammable substance, provided always that nothing herein contained shall prevent the use of gas burners or stoves specially constructed for consuming oil.

11. Any person found guilty of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of No

Reeve.

**SEAL.**

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

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**A By-law of the Rural Municipality of                          No.  
to define the Duties of the Health Officer and Health  
Inspector, and to regulate the health and cleanliness  
of the Rural Municipality of                          No.**

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The Council of The Rural Municipality of  
No. .. enacts as follows:—

1. That it shall be lawful for the Council of the Municipality of .. to appoint a Medical Practitioner as Health Officer of the Municipality of .. and also to appoint a Health Inspector to assist such Health Officer.
2. That the duties of the Health Officer shall be as follows:—
  - (a) To enforce or to cause to be enforced the provisions of the Public Health Act and amendments thereto in so far as same may apply to said Municipality.
  - (b) To enforce or cause to be enforced all regulations now made or which may hereafter be made by the Lieutenant-Governor in-Council respecting compulsory vaccination and for the prevention of contagious and infectious diseases and tuberculosis in so far as same may be applicable to said Municipality.
  - (c) To enforce or cause to be enforced all By-laws of the Municipality relating to Public Health.
  - (d) To examine into or cause to be examined into all nuisances, sources of filth and causes of sickness within the Municipality, or under the direction of the Council to cause the same to be removed, prevented or destroyed.
  - (e) To examine or cause to be examined by analysis or otherwise the water of any well or other source of supply for the Municipality and to forbid the use of water from any well or other source that is found to be unfit for use and to take such steps as may be necessary to purify the same, provided that no well or other source of supply shall be closed for more than three weeks unless with the sanction of a resolution of the Municipal Council.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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(f) Vigilantly supervise the scavenging system of the municipality and cause the By-law governing the same to be carried out both by the scavenger and the residents of the Municipality and to report to Council any changes in the By-law, which, in his opinion, would be in the interest of the public health.

(g) To inspect or cause to be inspected from time to time or when requested so to do by the Health Inspector all bake-shops, butcher-shops, slaughter houses and dairies from which food is supplied to residents of the Municipality and report to the Council the result of such inspection.

(h) To advise the Health Inspector respecting any meat offered for sale within the Municipality, which such Inspector believes to be diseased, or any milk, meat, fish, poultry, fruit, vegetables or other natural product or other article of food or drink, offered for sale within the Municipality which the Inspector believes to be unfit for human food and to instruct and assist such Inspector in determining whether any such articles are diseased or otherwise unfit for human food.

(i) To visit any person or family in the Municipality that is destitute and suffering from disease or illness of any kind and under the direction of the Council to take such measures for his or their relief as may seem requisite.

(j) To perform such other duties and lawful acts for the preservation of the public health as may be required by the Municipal Council.

3. That the duties of the Health Inspector shall be as follows:—

(a) To assist the Health Officer in the enforcement of the Public Health Act and amendments thereto, and in the enforcement of all regulations made by the Lieutenant-Governor-in-Council, in so far as same may apply to the public health of the Municipality.

(b) To vigilantly supervise all streets, lanes, byways, lots, or premises in any hamlet upon which any accumulation or deposit of anything which may endanger the public health or upon which any manure or other refuse or animal or vegetable matter

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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or other filth may be found and at once to notify the parties who own or occupy such premises to cleanse the same, and to remove what is offensive thereon and if the same be not removed within twenty-four hours after such notification to report such neglect or refusal to the Health Officer.

(c) To inspect all bakeshops, butcher shops, slaughter-houses and dairies and all premises used in connection therewith from which food is supplied to the residents of the Municipality, at least once a week during the months from May to October inclusive, and at least once a month during the remainder of the year, and from time to time to report to the Health Officer the results of such visits.

(d) To inspect at intervals as directed by the Health Officer all premises within the Municipality and report to the Health Officer any violation of this By-law or of any other By-law of the Municipality or Act or regulation for the preservation of the Public Health of the Municipality and to lay information for breach of same before a Justice of the Peace or other Officer having jurisdiction, when instructed so to do by the Health Officer or Municipal Council.

(e) To have charge of the Municipal Nuisance Ground and to cause all carcasses of animals, rubbish, manure, refuse, offal and garbage delivered there to be disposed of in a satisfactory manner by the person delivering same, or by the Municipal Scavenger, or by some person engaged by the Council to perform such work, as the case may be.

(f) To investigate all complaints referred to him against the Municipal Scavenger or Scavengers or other persons, and report on same to the Health Officer, or to the Municipal Council, and where no Scavenger or Scavengers are appointed to see that the By-law relating to scavenging is strictly enforced.

4. That whenever there shall be any land within the limits of the said Municipality, or upon which is any stagnant or putrid matter offensive to health, it shall be the duty as well of the occupant as of the owner of said land, to immediately remove such stagnant or putrid matter without being notified so to do and every occupant, owners, or person having or assuming to have charge of said land who shall neglect to remove or abate such nuisance with-

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## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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in two (2) days after becoming aware of the existence thereof, shall be guilty of an infraction of this By-law and in the event of the owner or occupant making default in removing or abating such nuisance, the same may be done by the Council of the said Municipality, and the cost thereof assessed and levied upon such land and collected with the taxes for the current year.

5. No pile or deposit of manure or garbage, nor accumulation of any other offensive or nauseous substance shall be allowed within the limits of any hamlet within the Municipality, nor shall any person or corporation unload, discharge or put upon or along the line of any railroad, street, or highway, or public place within any said hamlet, any manure, offal, garbage or other offensive or nauseous substance. All manure from stables within any hamlet where not more than three horses, cows, or other animals are kept, shall between April and November of each year be removed at least every seventh day from stables. Where more than three and not more than five such animals are kept, manure shall be removed every fourth day from the stables between the said dates. Where more than five such animals are kept, manure shall be removed every day from stables between said dates.

6. When any animal shall die within the limits of any hamlet the owner or person in possession of it shall within twelve hours thereafter cause the carcass to be removed to the place provided by the Municipal Council.

7. No person shall personally or by an agent throw, place, deposit or leave in any street, highway, lane, alley, public place, or square, any animal, or vegetable substance, dead animal, fish, shells, shavings, dirt, rubbish, excrement filth, manure, slops, unclean or nauseous water, hay, straw, paper, ashes, cinders, soot, offal, garbage, or any other article or substance whatever. If any alley or lane where any substance above named shall exist or have been deposited, it shall be the duty of every owner or occupant of any lot or premises, adjoining the same, within twenty-four hours after having been notified by the Health Officer or Health Inspector of the Municipality so to do, to remove from the half of said alley or lane adjoining such lot or premises all such substances.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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8. No owner or occupant of any lot or premises in any hamlet shall cause or permit any nuisance to be or to remain in or upon such lot or premises, or between the same and the centre of the street adjoining.

9. If any person shall own, occupy or keep any lot or ground or other premises in such an offensive and filthy condition as to be offensive to the neighborhood or to any person or family, such person shall be subject to the penalties provided for an infraction of this By-law and to like penalties for every day such nuisance shall continue after notice from the Health Officer or Health Inspector to abate such nuisance.

10. No butcher or any other person shall slaughter, bleed or dress any animal or fish, or pluck or leave the feathers from any fowl, poultry, or wild game of any description, or pluck or leave the hair or wool from any sheep or other skin, or expose any meat in a bleeding state, or the unclean entrails of any animals, in any hamlet in the Municipality.

11. No butcher, huckster, grocer, trader, or other person shall expose or offer for sale in any place within the limits of the said Municipality any measly pork, or unsound, diseased, stale, rotten, fermented, nauseous or unwholesome meats, poultry, fish, vegetables or other articles of food or provisions or the flesh of any animals dying otherwise than by slaughter, or any bull beef or boar pork unless sold as such.

12. No butcher or other person shall have or deposit upon any sidewalk or pathway, any green hides or skins, or hides or skins in a bleeding state.

13. No person shall slaughter, sell or offer for sale, or barter, or trade, meat of any calf less than four weeks old.

14. Every butcher shall keep his shop or stall in a clean and proper state, and shall not suffer any offal, hides or tallow to remain on the premises or within sixty feet thereof after eight o'clock in the morning from the first day of April to the first day of November in any year.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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15. No butcher, meat packer, livery-stable keeper or other person shall discharge out of or to permit to flow from his shop, stable or other place, any foul or nauseous liquors, slops or substances whatever, into any private ground, street, lane or public ground within said Municipality.

16. No owner or occupant of any grocery, cellar, shop, factory, brewery, distillery, packing-house, stable or barn shall suffer the same to become foul, nauseous or offensive.

17. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of . . . .  
No . . . .

DONE AND PASSED in Council assembled at . . . . .  
this . . . . day of . . . . A.D. 19. . . .

.....  
Reeve.

SEAL  
.....

Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No.

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A By-law of the Rural Municipality of .....No.  
to regulate Riding and Driving and to prevent Racing  
on the bridges and public streets and highways within  
the limits of the said Municipality.

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1. That no person shall engage in Horse Racing or immoderate Driving upon any street, lane or public highway within the limits of The Rural Municipality of .....No.....
2. No person shall lead, drive, ride or back any horse, carriage, cart, wagon, sled, sleigh, or other vehicle or any beast of burden on, across, or along any sidewalk, boulevard or grass plot, within the limits of the said Municipality, except such person shall first put down planking so as to prevent injury to said sidewalk, boulevard, or grass plot.
3. No person shall break, or train any horse, mare or gelding nor shall exhibit nor let to mares any stud horse in any public place or in any of the streets or highways within the limits of the said Municipality.
4. No person shall permit his horse, carriage, cart, wagon, sled, sleigh, or other vehicle to stand upon any street longer than is absolutely necessary for the owner, driver or person using same, to transact his business with the person opposite whose premises the same shall stand, and no person shall tie his horse to any post, ring, hook, or other fastening on the side of the sidewalk or crossing farthest from such house, nor shall any person in any other way tie his horse so as to obstruct traffic, nor shall any person detach any vehicle from the animal or animals drawing the same, and leave such vehicle on any of the streets or lanes of the Muincipality and no person shall in any other way obstruct the free use of said highways, streets, lanes, sidewalks and crossings.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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5. No person shall suffer or permit any horse, mare, or gelding belonging to him or under his control, to stand in any street of any hamlet of the said Municipality without being sufficiently secured to prevent its running away.

6. No person shall tie, or fasten any animal to any tree, shrub or sapling in any street or public place in any hamlet in the said Municipality.

7. No person shall run, push or draw or otherwise propel any wagon, wheelbarrow, cart, truck, sleigh, or any other vehicle upon any of the sidewalks in any hamlet in the said Municipality.

8. No owner or occupant of any premises shall allow any gate to swing over the sidewalk in any hamlet of the said Municipality so as to obstruct the said sidewalk.

9. No person shall construct, or erect any doorstep, porch, sign, awning, railing or other erection or obstruction, or make or place any movable traps or doors for entrance to cellars which shall in any way encroach upon the sidewalks or streets of any hamlet of the said Municipality without the consent of the Council, first had and obtained.

10. No person shall place any goods, wares or merchandise or other articles of any kind upon any street or sidewalk of any hamlet of the said Municipality except within ..... within of the line or front of such persons' buildings, or expose any goods, wares or merchandise or other article outside of any shop, warehouse, or other building, which shall project over the sidewalk or street, more than ..... inches, but this clause shall not be construed to interfere with the use of a portion of the sidewalk or street for a reasonable time during the taking in or delivery of goods, wares or merchandise.

11. No person shall unpack goods of any kind on any street or sidewalk in any hamlet in the said Municipality in such a manner that paper, sawdust or other packing material shall be deposited or remain in or upon any street or sidewalk.

12. No person shall throw or pile cordwood, firewood or coal upon any plank or paved sidewalk or on any street so as to obstruct the free use thereof.

## **BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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13. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of .....  
..... No....

14. It shall be the duty of all Municipal Constables to enforce the provisions of any Provincial law relating to driving and racing of horses and cattle on highways and public bridges, and preventing racing and dangerous driving or riding on same.

DONE AND PASSED in Council assembled at .....  
..... this ..... day of ..... A.D. ....

Reeve.

SEAL

Secretary.

# BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

**BY-LAW No.**

**A By-law of the Rural Municipality of ..... No .....**

The Council of The Rural Municipality of . . . . .  
No. enacts as follows:—

1. No person shall within the limits of the said Municipality wantonly, cruelly or unnecessarily beat, bind, ill-treat, abuse, overdrive or torture any cattle, poultry, dog, or domestic animal or bird.
  2. No person within the limits of the said Municipality shall in any manner encourage, aid or assist or be present at the fighting or baiting of any bull, bear, badger, dog, cock or other animal, whether domestic or wild.
  3. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of By-laws of the Rural Municipality of . . . . .

.....No.....

DONE AND PASSED in Council assembled at . . .  
this . . . day of . . . A.D. 19 . . .

Reeve.

**SEAL**

**Secretary.**

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

## **BY-LAW No.**

**A By-law of the Rural Municipality of No.  
to authorize a grant to an Agricultural Society.**

The Council of The Rural Municipality of .  
No. .... enacts as follows:—

1. That the Council of The Rural Municipality of  
No. .... grant to the .... Agricultural  
Society the sum of ..... dollars, payable on or before the  
day of ..... A.D. 19 ....., and that the  
Reeve and Treasurer be and hereby are authorized to issue a  
Cheque on the Municipal account for the said amount payable to  
the Secretary-Treasurer of the said Society.

DONE AND PASSED in Council assembled at  
this                    day of                    A.D. 19

Reeve.

SEAL

Secretary.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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### BY-LAW No...

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A By-law of the Rural Municipality of No. . . .  
to encourage the planting of Trees and preventing the  
injury and destruction thereof in the said Municipality

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The Council of The Rural Municipality of.  
No. enacts as follows:—

1. That the sum of                            cents shall be allowed for every shade tree, which has been planted and has been growing on any of the public streets or highways within the Municipality for a period of at least one year and which shall have grown to a height of at least seven feet, provided, however, that no sum shall be allowed for any tree planted less than.....  
feet from another tree.
2. That said sum shall be deducted by the Treasurer of the said Municipality upon the certificate of the Municipal Constable countersigned by any Councillor.
3. Any person owning land adjacent to any highway or road in the Municipality outside the limits of any hamlet may plant Trees, Shrubs or Saplings on the portion thereof contiguous to his lands for a space not exceeding eight feet from his boundary line and the owner of said lands shall be allowed to break and cultivate said space in preparation for said planting and shall be allowed such compensation for said Trees, Shrubs or Saplings when same shall have been growing two years as the Council may (on application) by resolution grant.
4. That no person shall climb, break, bark, peel, cut, deface, remove, injure or destroy the whole or any part of any Tree, Sapling, or Shrub now growing or which may hereafter be planted by any person or persons or by the said Municipality in any highway, street, square, park, avenue or public place of the said Municipality, nor shall any such Tree, Sapling or Shrub be cut down or removed unless by permission of the Municipal Council.

## **BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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5. Every person having a contract for paving or grading streets or making sidewalks or doing any other work on or in the streets or highways of the said Municipality shall in executing the contract or performing the work, avoid injuring any tree, sapling or shrub in any street, park, or public place and if such person finds it impossible to perform the work without injuring or removing any such tree, sapling or shrub, it shall be his duty to apply to the Council for instructions in the matter and to follow such instructions.

6. No allowance or compensation shall be allowed for trees planted along the side of a street or thoroughfare on any private property.

7. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of.....  
.....No .....

Reeve.

**SEAL**

Secretary.

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**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No. . . .**

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**A By-law of the Rural Municipality of  
authorizing a Hospital Grant.**

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**No.**

The Council of the Rural Municipality of . . . .  
No. .... enacts as follows:—

1. That a grant of ..... dollars be given towards  
the erection of the Public Hospital at ..... and  
that the Reeve and Treasurer be hereby authorized to issue a  
cheque for said amount on behalf of the Municipality.

**OR,**

That a grant of ..... dollars be given towards the  
maintenance of the Public Hospital at ..... , and  
that the Reeve and Treasurer be hereby authorized to issue a  
cheque for said amount, on behalf of the Municipality.

DONE AND PASSED in Council assembled at .. . . .  
this ..... day of ..... A.D. 19

Reeve.

**SEAL**

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

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A By-law of the Rural Municipality of                                          No.  
to prevent the establishment of a Cemetery for the  
burial of the dead within the limits of any hamlet in  
the Rural Municipality of                                          No. ....

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The Council of the Rural Municipality of  
No. .... enacts as follows:—

1. It shall not be lawful to establish a Public Cemetery within the limits of any hamlet in the said Municipality.
2. It shall not be lawful for any person, body corporate or partnership to inter any dead body in any land situate within the limits of any hamlet in said Municipality.
3. Any person or persons found guilty of infraction of any of the provisions of this By-law shall be liable to the penalties provided by the By-law providing for the enforcement of the By-laws of the said Municipality.

DONE AND PASSED in Council assembled at  
.... this                                                          day of                                          A.D. 19

Reeve.

**SEAL**

Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No.

---

A By-law of the Rural Municipality of . . . . . No. . . . .  
to regulate the running at large of Dogs, and imposing  
a tax on the owners thereof.

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The Council of the Rural Municipality of . . . . .  
No. . . . . enacts as follows:—

1. That there shall be taken out by the owner, possessor or harborer of any Dog or Bitch within the limits of The Municipality of . . . . . No. . . . . a license for which the person obtaining the same shall pay to the Treasurer of the said Municipality at the applying for such license, the sum or license fee of . . . . . dollars, for each Dog, and . . . . . dollars for each Bitch.
2. That for the purpose of this By-law a Puppy shall be considered a Dog or Bitch when it is nine months old or over.
3. That any person within the limits of the said Municipality of . . . . . who owns, possesses or harbors any Dog or Bitch and refuses or neglects to take out a license therefor, as provided in this By-law shall be deemed guilty of an infraction thereof.
4. That the owner, possessor or harborer of any Dog or Bitch for which a license has been obtained under this By-law shall cause such Dog or Bitch to wear a collar, to which shall be attached a metallic plate, having raised, cast, or stamped thereon the letters, M. L. P. (Municipal License Paid) and the figures indicating the year for which such license has been paid, together with the number of such license.
5. That no Dog or Bitch owned, possessed or harbored in the said Municipality of . . . . . shall be allowed to run at large within the said Municipality of . . . . . unless a license is taken out therefor as provided for in this By-law.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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6. That any Dog or Bitch found running at large contrary to the provisions of this By-law may be impounded by any person and confined in the nearest Municipal Pound, where the same shall be kept confined for three days, unless the owner, possessor or harborer shall take out the license required by this By-law, and pay to the pound-keeper the sum of One Dollar (\$1.00) for each Dog or Bitch so impounded, together with a further sum of Twenty five cents (25c.) for each day such Dog or Bitch has been impounded.

7. That any Dog or Bitch not redeemed as aforesaid within three days shall be sold by the pound-keeper or constable to any person paying for such Dog or Bitch the sum of not less than One Dollar (\$1.00), and in addition the rate procuring the license required by this By-law, and in the event of such Dog or Bitch not being sold or redeemed as aforesaid within six days after first being impounded the constable or pound-keeper may kill such Dog or Bitch.

8. That the pound-keeper of the said Municipality of . . . . . shall provide and supply to each and every Dog or Bitch impounded under the provisions of this By-law sufficient food and water during the time such Dog or Bitch remains impounded.

9. That if any Dog or Bitch so impounded under the provisions of this By-law upon which the license required hereunder had been taken out before such impounding, the owner, possessor or harborer of such Dog or Bitch shall be entitled upon proving to the Municipal pound-keeper that such license had been taken out, to redeem said Dog or Bitch within three days after the same was first impounded, without paying any fee therefor.

10. That no vicious Dog or Bitch shall be allowed to run at large within the limits of the Municipality of . . . . . and the owner, possessor, or harborer of any vicious Dog or Bitch allowing the same to run at large within the limits of the said Municipality of . . . . . shall be guilty of an infraction of this By-law, and any vicious Dog or Bitch found running at large after the owner, possessor or harborer has been fined under, the provisions of this By-law for allowing the same to run at large, may be destroyed by any constable of the said Municipality.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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11. That no Bitch while in heat shall be allowed to run at large within the limits of the said Municipality of and any such Bitch found running at large may be impounded under the provisions of this By-law, whether such Bitch is licensed or not.

12. That any Dog or Bitch, whether licensed or not, and known to be rabid, may be destroyed if found at large within the limits of the said Municipality of

13. That all licenses granted under the provisions of this By-law, unless they are expressly granted for a shorter period, shall expire on the 31st of December next succeeding the date of the same, and for any license issued between the 31st day of December, and the 1st day of July following, the amount to be paid therefor shall be equal to the charge for a full year, and for any license issued subsequent to the 1st day of July, the amount to be paid therefor shall be equal to half the full charge for one year.

14. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of.....  
.....No.....

DONE AND PASSED in Council assembled at  
..... this day of A.D. 19

Reeve.

SEAL

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

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**A By-law of the Rural Municipality of                  No.  
to authorize the purchasing and setting apart of land  
for a Cemetery in the said Municipality.**

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The Council of The Rural Municipality of                  .....  
No..... enacts as follows:—

1. That that portion of the                  quarter of Section  
in Township                  and Range                  ..,  
West of the                  Meridian in the Province of Alberta,  
more particularly described as follows:—

be purchased by the Municipality for Cemetery purposes for a  
consideration of \$                  said consideration to be paid on  
the passing of the title by the Municipal Solicitor.

2. That the said land be and is hereby appropriated and set  
apart as a Public Cemetery to be called the                  Cemetery.

3. That that portion of the                  quarter of Section  
in Township                  and Range                  ..,  
West of the                  Meridian in the Province of Alberta  
more particularly described as follows:—

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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be purchased by the Municipality for Cemetery purposes for a consideration of \$ . . . . . , said consideration to be paid on the passing of the title by the Municipal Solicitor.

4. That the said land be and is hereby appropriated and set apart as a Public Cemetery to be called the . . . . . Cemetery.

DONE AND PASSED in Council assembled at . . . . .  
this . . . . . day of . . . . . A.D. 19. . . . .

Reeve.

SEAL

Secretary.

# BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

**BY-LAW No. . .**

**A By-law of the Rural Municipality of No. ....  
to provide for the regulation and control of all Ceme-  
teries within the Municipality.**

The Council of The Rural Municipality of  
No. enacts as follows:—

1. That the management and control of each Cemetery in the Municipality be and is hereby invested in the Council, and they shall have the control and management of each Cemetery and shall allot and dispose of burial lots therein.
  2. That all lands purchased and set apart for any Cemetery be sub-divided into Blocks and Lots and that Plan of same be registered in the proper Land Titles Office and that two copies of each Plan be obtained for the use of the Council.
  3. That burial lots in the said Cemetery may be sold to applicants, the whole of the purchase money to be paid down at the time of selecting the lot at and for the following prices and sums —that is to say:—Single graves in public lots for adults \$ ...  
Single graves in public lots for children \$ . . . , Corner lots \$ . . . each, for other than corner lots \$ . . . each.  
Blocks of five lots \$ . . . . . Blocks of ten lots \$ . . . . .
  4. That conveyances in fee simple of any burial lot or lots so sold be executed by the Reeve and Secretary in the name of and under the corporate seal of the Municipality on advice from the Treasurer that the purchase price has been paid.
  5. That every such conveyance in addition to the ordinary provisions shall contain the following special conditions “Subject, however, to the conditions and limitations and with the privileges specified in the rules and regulations now in force or which may hereafter come into force governing the said Cemetery.”

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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6. The Council shall from time to time designate and set apart some portion of each Cemetery for the interment of the poor and all persons unable to pay the necessary cost of a lot may obtain graves in said portion free of cost.

7. All moneys received from the sale of burial plots in any cemetery shall be paid to the Treasurer and kept in a separate account, and shall be applied solely for the purpose of the ornamentation and care of the said Cemetery and of the roads and other means of access thereto.

8. That upon receipt by the Council of a petition from at least fifteen electors of the Municipality, praying for the erection of a suitable building for shelter at any Cemetery, the Council shall be and is hereby authorized to expend a sum not exceeding \$100.00 in the erection of a suitable building for shelter in any Cemetery.

9. Proprietors of lots shall not allow interments to be made therein for a remuneration.

10. The proprietor of any lot shall have the right subject to the approval of the Council, to erect any proper stones or monuments thereon and to cultivate shrubs and plants in the same, but no tree or shrub growing within the lot or border shall be cut down or destroyed without the consent of the Council.

11. If any trees or shrubs situated in any lot shall by means of their roots, branches or otherwise, become detrimental to the adjacent lots or avenues or dangerous or inconvenient to visitors, the Council shall have the right to direct the removal of the said trees or shrubs or such parts thereof as are detrimental, dangerous or inconvenient.

12. If any monument or other object, or any inscription be placed in or upon any lot which shall be deemed by the Council to be improper or injurious to the appearance of the lots or graves, they shall have the right to remove the said object or objects.

13. The public shall be allowed free access to the grounds of any cemetery at all times, subject to such regulations as may be made by this By-law or by the Council in any other manner.

14. Purchasers may improve their lots whenever it suits their convenience.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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15. The Council shall have power to employ such surveyors, gardeners, and caretakers as they may deem necessary, and to pay them such remuneration as may be deemed proper.

16. The caretaker shall have supervision over the whole Cemetery subject to the direction of the Council.

17. Any person who wilfully destroys, mutilates, defaces, injures or removes any tomb, monument, gravestone or any other structure placed in the Cemetery, or any railing or other work for the protection or ornamentation of the Cemetery or burial lot, or wilfully destroys, cuts, breaks or injures any tree, shrub or plant in the Cemetery or plays any game or sport, or discharges firearms (save at a military funeral) or who wilfully, or unlawfully disturbs persons assembled for the purpose of burying a body in the Cemetery, or who commits a nuisance, or at any time behaves in an indecent and unseemly manner in a Cemetery shall be subject to the penalties provided by the By-law providing for the enforcement of the By-laws of the said Municipality.

### 18. Rules governing interments.

1. The caretaker of the Cemetery is required to be in attendance at every interment.

2. In each case of burial a statement giving the name, cause of death, place of nativity, residence, age of the person to be interred, and also whether married or unmarried and such other information as may from time to time be prescribed, must be handed to the caretaker in order that an accurate register may be made of the same.

3. Whenever interments are to be made notice should be given to the caretaker of the Cemetery, one day previous to the interment if possible. The size of the coffin on the top, or if a case size of case should be particularly mentioned, and when the interment is to be made in a private lot, the location of the grave in the lot should also be stated.

4. All interments will be subject to the following charges, which in all cases must be paid to the Treasurer of the Municipality before the interment, or to the caretaker at the time of the inter-

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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ment. The receipt must be given and produced at or before the time of the interment. (a) Adult graves, usual depth six feet \$3.00. (b) Children's graves, under ten years of age, usual depth six feet, \$2.00. In winter time an additional charge of \$1.00 for each grave will be made.

5. No grave shall be opened nor disinterment allowed without permission of the Council.

6. It shall not be lawful to bury any person within the limits of any hamlet in said Municipality.

7. Rules concerning visitors.

All persons are prohibited from picking any flowers, either wild or cultivated, or from wrecking any tree, shrub or plant.

8. All persons are prohibited from writing or defacing, or injuring any monument, fence or other structure in or belonging to the Cemetery.

9. All persons disturbing the quiet and good order of the place by noise or other improper conduct, or who shall violate any of the Cemetery rules, will be removed from the grounds.

DONE AND PASSED in Council assembled at  
.... this day of A.D., 19 ...

.....  
Reeve.

SEAL

.....  
Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

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**A By-law of the Municipality of                          No.  
to prescribe the duties of Noxious Weed Inspector.**

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The Council of The Rural Municipality of  
No.                          enacts as follows:—

That the duties of each of the Municipal Weed Inspectors shall be as follows:—

1. He shall cause the provisions of the "Noxious Weeds Act" and of the Rural Municipality Act relating to noxious weeds to be strictly enforced and shall carry out the duties imposed upon Weed Inspectors by the provisions of the above mentioned Acts.

2. He shall between the                          day of  
and the                          day of                          in each year make a thorough personal inspection of all lands in his districts devoting particular attention to lands under crop, and shall report to the Council the result of such inspection giving a list of lands where Noxious Weeds were found, kind of weeds, and how same were dealt with.

DONE AND PASSED in Council assembled at                          .  
this                          day of                          A.D., 19                  .

SEAL

.....  
Reeve.

.....  
Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No.

A By-law of the Rural Municipality of No.  
to provide ways and means for the Extermination of  
Wolves.

The Council of The Rural Municipality of.  
No. enacts as follows:—

1. That if any person produce the pelt of a wolf with the ears attached, before the Treasurer of the Municipality and make a statutory declaration in the form herein provided, or otherwise prove to the satisfaction of the said Treasurer that the said wolf was killed within the limits of the said Rural Municipality of .. and that no one had previously received bounty for it, he shall be entitled to receive from the said Treasurer up to the first day of July in any year the following municipal bounty:— For each timber wolf, the sum of \$ .. ; for each prairie wolf, the sum of \$ .. ; for each wolf pup, being the immature young of any wolf, the sum of \$ ..

2. The application to be made by a person applying for wolf bounty, shall be in the following form:—

CANADA:                          }  
Province of Alberta              }  
To Wit:                         }      In the matter of the Rural Municipality Act and in the matter of an application for wolf bounty to the Treasurer:

I,                                of .....  
do solemnly declare:—

(1) The pelt of the wolf now displayed by me, was taken from the animal within the boundaries of the Rural Municipality of ..... in the Province of Alberta, and no person else has previously received bounty for the pelt.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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(2) I am therefore entitled to such bounty.

DONE AND PASSED in Council assembled at  
..... this .. day of A.D., 19

Reeve.

SEAL

Secretary.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

**BY-LAW No.**

**A By-law of the Rural Municipality of No.  
imposing Penalties for Light Weight and Short Measure**

The Council of the Rural Municipality of  
No.      enact as follows:—

1. No person shall sell or offer for sale within the limits of the Municipality any article or articles whatsoever, which shall be not of as great weight or measure as that for which the same shall be sold or offered for sale by him or her or the weight or measure which shall with fraudulent intent be disguised.
  2. Any person convicted of a breach of this By-law shall be subject to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of .

DONE AND PASSED in Council assembled at  
this \_\_\_\_\_ day of

A.D.

Reeve.

SEAL

Secretary.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

If the Council decides to purchase and supply poison for the extermination of Gophers, they may do so by passing a By-law to that effect, the form of which may be as follows:—

**BY-LAW No.**

**A By-law of the Rural Municipality of No. ...  
to provide ways and means for the Extermination of  
Gophers.**

The Council of The Rural Municipality of  
No. . . . enacts as follows:—

1. That the Municipality shall in the Spring of each year purchase and keep a supply of poison to be kept in such places as the Council may by notice designate and each owner or occupant shall be given . . . ounces of such poison for each 160 acres of land he owns or occupies within the limits of the Municipality free of charge, together with instructions as to how the same is to be used for the extermination of Gophers on said land and a list of all who procure said poison shall be made to the Council each year, provided that all dealings with said poison shall be subject to the provisions of the Pharmaceutical Association Act Ordinance.

(2) Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Municipality.

DONE AND PASSED in Council assembled at  
this . . . day of A.D., 19

SEAL

Reeve.

Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No.

---

A By-law of the Rural Municipality of ..... No. ....  
to establish and regulate a Nuisance Ground within  
the Municipality.

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The Council of The Rural Municipality of .....  
No. .... enacts as follows:—

1. That the following described land has been acquired by  
the said Municipality as a Nuisance Ground for the said Municipality  
and the said described land is hereby declared and enacted to  
be a Nuisance Ground for The Rural Municipality of .....  
No. .... namely all that portion of, etc.

2. That the following described land has been acquired by  
the said Municipality as a Nuisance Ground for the said Municipality  
and the said described land is hereby declared and enacted to  
be a Nuisance Ground for The Rural Municipality of .....  
No. .... , namely all that portion of, etc.

3. All carcasses of animals, all filth, rubbish, manure, refuse,  
offal, garbage and nightsoil not otherwise provided for by By-law  
or resolution of the Council or by notice of the Health Officer or  
Health Inspector, shall be drawn to, and deposited on one of the  
said Nuisance Grounds, and disposed of to the satisfaction of the  
Health Officer or Health Inspector.

DONE AND PASSED in Council assembled at.....  
this ..... day of ..... A.D., 19 .....

Reeve.

SEAL

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

---

**A By-law of the Rural Municipality of                                          No.  
to establish and regulate a Scavenging System for the  
said Municipality and for the Hamlets therein.**

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The Council of The Rural Municipality of  
No.                                          enacts as follows:—

1. No privies shall be placed nearer than feet to any street, dwelling, shop or well, and in Hamlets shall be at the end of the lot farthest from the street.

2. Every privy used in connection with a hotel, school or boarding-house shall be furnished with:—

(a) A moveable metal-lined or water-tight box made so as to be easily cleaned out.

(b) A sunken water-tight vault or pit which shall be kept from being offensive by the use of dry earth, wood ashes, or other disinfectant.

(c) Such box to be placed on the surface of the ground, and kept pure with dry earth, wood ashes or other disinfectant.

The contents of every such privy so used in connection with any hotel, school or boarding house, shall be removed to such place as the Council shall by resolution or the Health Officer or Health Inspector by notice direct at least                                  times in each week, between the First day of May and the First day of November in each year, and at least                                  times per week between the First day of November and the First day of May next following.

3. All other privies shall be provided with vaults or pits, and the same shall be properly cleaned out as often as required to protect them from becoming foul, offensive or insanitary.

4. The cleaning, removing and emptying of the contents of privy vaults, pits or boxes shall be done in an inoffensive manner,

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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and no vault, pit or box nor contents thereof shall be disturbed between the hours of six o'clock a.m. and ten o'clock p.m. in one day.

5. Whenever it shall become necessary to empty any privy or remove nightsoil from any premises, or clean yards, cellars, stables or any premises whatever, if any offensive or impure effluvia should exist, such disinfectants shall be used by the person doing the work as shall render the effluvia as inoffensive as possible.

6. It shall be the duty of every occupant or owner of every dwelling-house, store, shop, hotel, boarding-house or other building to remove from the premises as soon as possible every Spring, all accumulations of decayed, or decaying vegetable matter, garbage and kitchen refuse and to have same conveyed to such place as the Council may by motion or the Health Officer or Health Inspector by notice direct.

7. It shall be the duty of every occupant or owner of any hotel or boarding-house within the said Municipality to provide a suitable water-tight box or vessel in which all offal, swill, garbage and kitchen refuse shall be deposited, from the First day of May to the First day of November in each year. And the contents of such box or vessel, the said occupant shall cause to be taken at least twice a week to such place as the Council may by motion or the Health Officer or Health Inspector may by notice direct.

8. It shall be the duty of every occupant or owner of any building or premises other than a hotel or boarding house to dispose of offal, garbage and kitchen refuse in such a manner as not to endanger the health of the community.

9. Any cart, wagon or other vehicle used for the purpose of conveying swill, offal or garbage, shall be perfectly tight and covered so as to prevent the contents from leaking out or spilling and such cart or wagon or other vehicle when not in use shall not be allowed to stand in any street, lane or public place.

10. The owner of any lot or premises who refuses or fails to comply with the requirements of this By-law shall be liable to the penalties provided for breach of same.

11. The Health Officer and Health Inspector shall have and are hereby given the right to enter upon any and all premises in the said Municipality of..... No. .... between

## **BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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sunrise and sunset to examine any vault, box, privy, cesspool or other receptacle in the discharge of their duties.

12. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Municipality.

DONE AND PASSED in Council assembled at .....  
.....this ..... day of ..... A.D. 19.....

..... Reeve.

SEAL

..... Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

---

**A By-law of the Rural Municipality of... No .....  
granting aid or relief to a Needy Person.**

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The Council of The Rural Municipality of ...  
No. enacts as follows:—

1. That a Needy Person resident of  
the Municipality be Granted the sum of \$ OR be  
Granted the sum of \$ per week for  
weeks and that the Reeve and Treasurer be hereby authorized to  
issue a cheque or cheques for the said amount or amounts.

DONE AND PASSED in Council assembled at  
this day of A.D., 191

Reeve.

SEAL

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.....**

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**A By-law of the Rural Municipality of ..... No. ....  
to License, Regulate and Govern Hawkers, Peddlers  
and Transient Traders.**

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The Council of The Rural Municipality of ....  
No..... enacts as follows:—

1. That no person shall carry on within the Municipality the business of Hawker or Peddler or Transient Trader, as the same are defined by the Rural Municipality Act, unless such person has taken out a license from the Municipality to carry on such business.
2. That every license issued under this By-law shall expire on the 31st of December of the year.
3. That any applicant for a license under the provisions of this By-law shall be entitled thereto, upon producing proof to the Treasurer that he is a holder of a Provincial License for Hawkers or Peddlers, (in case he is applying for a License as Hawker or Peddler) and upon payment of the fees, prescribed, for Hawkers and Peddler, \$ ....., for Transient Trader, \$ .....
4. That every Hawker, Peddler, and Transient Trader shall exhibit and produce his License whenever required so to do by any Municipal Constable or other person duly authorized to demand its production.
5. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Municipality of

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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DONE AND PASSED in Council assembled at .....  
... this ..... day of ..... A.D. 19.....

Reeve.

SEAL

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.....**

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**A By-law of the Rural Municipality of..... No.... .**  
**to regulate the passage of Portable Engines or Traction**  
**Engines over any Culverts or Bridges upon Highways**  
**in the Rural Municipality of .....** No... .

---

The Council of The Rural Municipality of .. .... ....  
No. .... enacts as follows:—

1. No person shall run any portable engine or traction  
engine over any culvert or bridge on any highway in the Rural  
Municipality of .... .... No. .... unless and until such per-  
son shall strengthen and protect, at his own expense, such culvert  
or bridge by laying down two inch plank under the wheels of such  
portable engine or traction engine, so as to distribute the weight  
and protect such culvert or bridge from any injury resulting from  
any such portable engine or traction being run across or over same.

2. Any person convicted of a breach of this By-law shall  
be liable to the penalties imposed by the By-law providing  
for the enforcement of the By-laws of the Rural Municipality  
of .. .... No. ....

DONE AND PASSED in Council assembled at .. .  
this .. .... day of ... .... A.D. 19

Reeve.

SEAL

Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No. ....

---

A By-law of the Rural Municipality of ..... No.....  
Providing for Municipal Pounds and the Regulation  
of same.

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The Council of The Rural Municipality of .....  
No. enacts as follows:—

1. That the following be and are hereby established as Public Pounds for The Rural Municipality of ..... No.....
  - (a) No. 1. Shall be situate on the ..... quarter of section ..... in Township ..... and Range ..... West of the ..... Meridian known as the ..... farm.
  - (b) No. 2. Shall be situate on lots.... in Block ..... in the Hamlet of ..... at the premises commonly known as the ..... stables.
  - (c) No. 3. Etc. .
2. That there shall be a Pound-keeper for each Pound whose remuneration shall be such fees and charges as he shall be entitled to under the tariff, prescribed by the Minister.
3. That the said Pounds shall be for the impounding of animals at large or trespassing contrary to the provisions of any By-law of the Rural Municipality of ..... No ..... which said impounding may be done by any person.
4. Whenever any animal is impounded, it shall be the duty of the Poundkeeper to detain same until the owner or owners thereof shall have paid the fees and charges payable to the Pound-keeper as set out in the tariff prescribed by the Minister and the amount of damage if any, claimed for the trespass.
5. If any Pound-keeper impounds or assists or incites or employs the person to impound any animal in any Municipality unless such animal was an estray or was trespassing upon the Pound-keepers own land, he shall in addition to any civil liability

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

which he may incur by reason thereof be guilty of an offense and liable on summary conviction to a penalty not exceeding \$100.00.

6. Every Pound-keeper shall at his own cost keep the Pound to which he is appointed, clean and in good repair and shall supply the animals impounded therein with sufficient and wholesome sustenance and provide for them such shelter as is commonly provided at the time for animals of similar age and class in the vicinity and the Pound-keeper may send such animals out of his Pound at fit times and to fit places for grazing and watering and every Pound-keeper shall be responsible to the owner of any impounded animal for all loss or damage occasioned by any act or negligence of himself or his agent; in no case shall an open wire corral be regarded as a suitable Pound.

7. If the owner of any impounded animal is known to the Pound-keeper as the owner of such animal the Pound-keeper shall forthwith deliver at or mail by registered post to the address of such owner, a notice in the form hereinafter provided.

(b) In case such owner is not known, or such owner or person notified shall not within ten days after the posting or delivery of such notice appear at the Pound and release the animal so impounded by the payment of the lawful fees, mileage rates and claim for damage, the Pound-keeper shall cause to be inserted once each week for two consecutive weeks in some newspaper circulating in the vicinity of the Pound, a notice in the form herein-after provided:—

Notice is hereby given under Section 210 of the Rural Municipality Act that (description of animal impounded giving registered brands, if any, marks and points) was impounded in the Pound kept by the undersigned on the (description of quarter section or other place where Pound is located) on day of 19

**Signature of Pound-keeper.**

8. Every Pound-keeper shall without charge in addition to any copies of and notice which he may be required under this Act to post or deliver, post a copy of every such notice in a conspicuous place at his Pound and in the nearest post office and shall keep and maintain such notice at his Pound during the whole of such time such notice may refer to.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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9. When any animal shall not have been released from the Pound within twenty days after the notice has been inserted for the last time in a newspaper as in Section 210 of the Rural Municipal Act mentioned the said animal shall be sold by public auction after notice of such sale shall have been posted for eight days in three conspicuous places within the Municipality, one of which shall be the post office nearest the Pound and at such sale the Pound-keeper shall be the auctioneer, and such sale shall be held at the Pound or at such other place as may be designated by By-law of the Municipality and shall commence at the hour of two o'clock in the afternoon and the Pound-keeper shall not either in person or by his agent, purchase any animal at such sale or have any interest of any kind in any animal so purchased.

10. If more than one animal is impounded and the owner thereof is known, the Pound-keeper shall only sell sufficient of such animals to satisfy the claims for damages, expenses and fees chargeable against the animals and the owner of the animals shall be entitled to those remaining unsold.

(b) If the owner of the animals is unknown the Pound-keeper shall sell all the animals impounded.

(c) The Pound-keeper shall immediately after such sale send to the Treasurer a description of the animal sold, the date of sale, the amount realized, and the disposition thereof.

11. No Pound-keeper making a sale under the provisions of the Rural Municipality Act and of this By-law shall be liable to a penalty for selling without a license as an auctioneer.

12. The proceeds of the sale of any impounded animal sold under the provisions of this Act shall be applicable in payment:—

(a) Of any costs and charges attending such sale;

(b) Of all sustenance fees;

(c) To the impounder of such animal of the amount due to him for mileage charges and for damage done; and the residue, if any, shall be paid to the owner of such animal or if not claimed at the time of sale by any person entitled thereto, to the Treasurer of the Municipality.

13. The owner of any impounded animal may give notice in writing to the pound-keeper that he intends to complain to a

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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Justice of the Peace against the person impounding such animal and upon receiving such notice and upon deposit with the pound-keeper of the amount claimed for damages together with the Pound or other authorized fees and charges, the Pound-keeper shall release such animal and shall retain such amount, subject to the order of a Justice of the Peace as hereinafter provided.

Such complaint may be upon any one of the following grounds:—

- (a) That the impounding was illegal, or
- (b) That the damages claimed are excessive, or
- (c) That the impounding was illegal, but that in any event the damages are excessive.;

But the Justice shall not enquire into any complaint, notice of which has not been given.

14. Within ten days after giving the notice the last preceding section mentioned, the owner may lodge his complaint, as set forth in the notice with a Justice of the Peace, who thereupon shall institute the like proceedings as are authorized under the Criminal Code for Justices making orders for the payment of money, and upon hearing the complaint the Justice may determine the matter of such complaint, and if the Justice

(1) Adjudges that the animal impounded was illegally impounded, as claimed, the Justice shall order the said animal (if not released) to be restored to the owner, or (if released), the money deposited with the Pound-keeper to be repaid, and in either event the Justice shall order the impounder to pay the costs of the proceedings and all fees which the Pound-keeper is lawfully entitled to, or

(2) Finds on a complaint laid in Clause B of the last preceding paragraph, the amount of damages the impounder has sustained to be less than claimed, the Justice shall order the excess and the owner's costs of the proceedings to be paid to the owner by the Pound-keeper out of the moneys paid in by the owner, and if no money has been paid in by the owner, the Justice shall order the payment forthwith of the amount of the damages so fixed less the costs of the proceedings, and in default of such

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

payment, the animal impounded shall be sold and the proceeds applied as hereinbefore directed by this By-law, or

(3) Adjudges that the animal impounded was legally impounded or that the amount of damage sustained was not less than the amount claimed by the impounder, then the Justice shall make an order for the payment forthwith of the amount claimed and all Pound and other authorized fees together with costs of such proceedings and in default of such payment the animal impounded shall be sold and the proceeds applied as hereinbefore directed by this By-law.

(4) Finds on a complaint laid as in Clause C of the last preceding paragraph that the animal was legally impounded but the damages sustained by the impounder were less than claimed, the Justice shall make an order as directed by paragraph two hereof, but shall not allow costs to either party and proceedings shall be taken on any such other orders as provided in such paragraph.

15. Nothing contained in this By-law shall deprive the owner of any animal impounded of any action, remedy or right that he may have at common law or otherwise by reason of the same being unlawfully seized, distrained or impounded.

16. Nothing herein contained shall prevent the owner of any lands trespassed upon or of any property destroyed from waiving rights created by this By-law and bringing his action in any competent Court in consequence of any trespass.

17. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Municipality.

DONE AND PASSED in Council assembled at  
this                    day of                    A.D. 19

Reeve.

SEAL

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

---

**A By-law of the Rural Municipality of ..... No. ....  
to partially restrain and regulate the running at large  
and trespassing of Animals.**

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The Council of The Rural Municipality of  
No..... enacts as follows:—

(Animals to be restrained.)

1. This By-law shall apply to the following animals:—

No such animals shall be permitted to run at large on any highway, street or lane within the limits of the Rural Municipality of ..... No..... (or if it is desired) to that portion of the Municipality) described as follows—

at any time. or (if desired) from the ..... to the ..... in each year.

2. For the purpose of this By-law the terms Horses and Cattle shall include the singular as well as the plural and the term Horses shall include Mules and Donkeys, and the term Cattle shall include all Horned Cattle or Cattle that have been dehorned or are naturally without horns.

3. That except as described or restricted by this By-law or any other By-law or By-laws of The Rural Municipality of ..... No..... it shall be lawful for Animals to run at large within said Municipality and no person shall be liable to an action for trespassing in respect of any Animal at large under the provisions of the By-law.

4. Any Animal found trespassing upon any land or premises enclosed by a lawful fence shall be liable to be impounded by the owner or occupant of such land or his servant, or other person and such Animal may be sold under the provisions of the By-law respecting Pounds and Pound-keepers unless the damage caused by such Animal so trespassing and the expenses of impounding same and the lawful fees be paid sooner.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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5. Nothing in this By-law shall prevent any person from recovering compensation in any Court of competent jurisdiction from any person owning or having the custody of any Animal through which such damage has been caused.

6. Any Animal found at large contrary to the provisions of this By-law shall be liable to be impounded and sold according to the provisions of the By-law respecting Pounds and Pound keepers unless the expenses and fees incidental to impounding the same and the lawful Pound fees be sooner paid.

DONE AND PASSED in Council assembled at .....  
..... this ..... day of ..... A.D. 19 .....

Reeve.

SEAL

Secretary.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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### SECTION 206A OF THE RURAL MUNICIPALITY ACT

"No such by-law shall be finally passed by the council of any municipality unless and until notice of the intention of the council to pass same in the form herein provided, has been published at least once a week for three consecutive weeks in some newspaper published in the rural municipality or if there is no newspaper therein, in some newspaper having a circulation therein.

"(2) If within twenty days after the last insertion of such notice any ten electors of the municipality petition the council to submit such by-law to the vote of the electors of the municipality before the same is finally passed, such By-law shall be submitted to the vote of such resident electors and the proceedings for taking such a vote shall be in the manner hereinafter provided for the taking of votes on debentures By-laws.

"(3) Such notice shall be in the following form:

"Public notice is hereby given that the following By-law has been introduced in the council of the Rural Municipality of.....

No ..... and that unless within twenty days after the last insertion of this notice at least ten electors of the municipality petition the council to submit such By-law to the vote of the residential electors of the municipality, the council will proceed to pass same (here insert By-law). The last date of insertion of this notice is (here give last date for insertion).

.....

Secretary of the Rural Municipality of

No.....

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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The Council should also pass a resolution authorizing the posting of the fifteen days' notice to the electors as required by law. The form of said resolution may be as follows:

Moved by Councillor ..... that the Secretary be and is hereby authorized to post the notice to the electors in regard to By-law No. .... as required by law. Carried.

The Statutory Declaration may be in the following form.

CANADA                                  } In the matter of By-law No. ... of  
Province of Alberta                    } the Rural Municipality of  
To Wit:                                } No.

I, (name in full) of ..... in the Province of Alberta, ..... (occupation) do solemnly declare:

1. That I am the Secretary of the said Municipality.
2. That I did cause to be inserted in the newspaper published (or having circulation) in the municipality in the issue of ..... day of ..... 19 ....., and ..... day of ..... 19 ....., and ..... day of ..... 19 ....., a copy of the Notice to Electors hereto annexed, in reference to By-law No. .... of the said Municipality, which said copy of said notice is marked Exhibit "A" to this my declaration.
3. That no demand has been made by the Electors for a Poll as required by said notices.

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act."

DECLARED before me at .....  
in the Province of Alberta,  
this.. .... day of.....  
A.D. 191....

.....  
A Commissioner for Oaths.

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

### BY-LAW No..

A By-law of the Rural Municipality of .... No.  
to license, regulate and govern persons having billiard,  
pool or bagatelle tables or bowling alleys.

The Council of The Rural Municipality of ....  
No..... enacts as follows:—

1. That no person or persons shall in the said Municipality for hire or gain directly or indirectly keep or have in his or her or their possession on his, her or their premises any billiard, pool or bagatelle table or bowling alley in a house or place of public entertainment or resort without first having obtained a license and paid the necessary fee therefor.

2. Any person desiring a license for any billiard, pool or bagatelle table or bowling alley shall make written application to the Municipal Council for same and said application shall state the name of the applicant, his address, the proposed location of the premises to be used, the number of tables license is required for, and shall be accompanied by fee for the license which shall be as follows:—\$... for the first table, and \$... for each additional table; \$... for first towling alley and \$... for each additional bowling alley. The Council may, if satisfied that the premises are suitable and the applicant a fit and proper person to receive a license for such purpose, order such license to issue subject to the following conditions which shall be embodied in the license itself.

1. That no one under age of ..... years shall be allowed to play on said tables or said bowling alley, or to loiter about the premises.

(2) That the premises shall be closed at and no playing allowed after eleven o'clock, p.m., on Saturday nights.

## **BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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(3) That no betting or gambling of any kind or nature be allowed on the premises where such licensed tables or bowling alleys are situated.

(4) That the said Council on being satisfied of the breach of any of the said conditions, may cancel said license and the licensee shall not be entitled to any refund for the unexpired term of said license.

3. That all licenses granted under the provisions of this By-law shall be for the year current at the time of the issuing thereof and shall expire on the Thirty-first day of December next succeeding the date of the same.

4. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Municipality.

DONE AND PASSED in Council assembled at....  
..... this ..... day of ..... A.D. 19

Reeve.

SEAL

Sec'y-Treasurer.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

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**A By-law of the Rural Municipality of . . . . . No. . . . .  
to compel the removal of Dirt, Stones, Filth, Dust or  
Rubbish off the Roads, Lanes or other Public Places  
within the Municipality.**

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The Council of The Rural Municipality of  
No. . . . . enacts as follows:—

1. No person shall personally nor by his servant or agent, throw, place, deposit or leave in any street, highway, lane or in any street of the said Municipality, any dirt, filth or rubbish.
2. Any person throwing, placing or depositing, or leaving on any highway, lane, alley, or other public place in the Municipality, any dirt, filth, or rubbish, shall within twenty-four hours after having been notified by the Council, the Health Inspector or any Municipal Constable so to do, remove said dirt, filth, or rubbish and place same at the nearest municipal nuisance ground or other place designated in such notice, and in default of so doing, the Council may order the said removal at the expense of the party in default and the municipality may recover the costs thereof, by action in any Court of competent jurisdiction or in like manner as municipal taxes.
3. No person shall be relieved of liability under paragraph two of this By-law by reason of having been convicted under paragraph one hereof, nor shall any person be relieved from liability under paragraph one hereof by compliance with the terms of paragraph two.
4. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Rural Municipality of . . . . .  
No. . . . .

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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DONE AND PASSED in Council assembled at ..  
this .. day of .. A.D., 19 ..

Reeve.

SEAL

Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No. ....

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A By-law of the Rural Municipality of ..... No.  
Relating to Morality.

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The Reeve and Council of the Rural Municipality of  
No. .... enact as follows:—

1. No person shall within the limits of the Rural Municipality of ..... post or put up or exhibit any indecent placards, play bills, posters, writings, or pictures, or write any indecent or immoral words or make any indecent pictures or drawings on any public or private buildings, walls, fences, sidewalks or other places.
2. No person shall publish, expose or circulate, offer for sale, or distribute within the limits of the Rural Municipality of ..... No. .... any obscene or indecent or lewd book, paper, picture, plate, drawing or other thing of an immoral nature.
3. No person or persons shall give or exhibit within the limits of the Rural Municipality of ..... No. .... any immoral or lewd play, public entertainment, variety show, exhibition or other representation.
4. No person in any public entertainment within the limits of the Rural Municipality of ..... No. .... shall make any indecent exposure of the person, nor make any indecent display of himself or herself offensive to the virtuous sense of the public, nor make any signs or gestures suggesting lewd or licentious conduct or as an invitation to the commission of such act.
5. No person shall indecently expose any part of his or her person in any street or public place within the limits of the Rural Municipality of ..... No. .... nor shall the call of nature be a palliation of the offence.
6. No person shall keep or maintain or be an inmate or habitual frequenter of or in any way connected with or in any way contribute to the support of any disorderly house or house of ill fame within the limits of the Rural Municipality of ..... No. ....

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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7. Any person convicted of a breach of this By-law shall be liable to the penalties imposed by the By-law providing for the enforcement of the By-laws of the Municipality.

DONE AND PASSED in Council assembled at .....  
this ..... day of ..... A.D., 19.....

.....  
Reeve.

SEAL

.....  
Secretary-Treasurer.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No.**

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**A By-law of the Rural Municipality of No. . . . .  
to provide for the enforcement of the By-laws of the  
Municipality.**

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The Council of The Rural Municipality of  
No. . . . . enacts as follows:—

1. That any person or persons found guilty of a breach of any By-law of the Rural Municipality of No . . . . . for which no other penalty is provided, shall upon summary conviction thereof, forfeit and pay a penalty, not exceeding \$100.00 and costs, for every offence, and that in default of payment thereof, it shall be lawful for the Justice convicting to sentence the offender or offenders to imprisonment, with or without hard labor for a period not exceeding thirty days, unless the said penalty and costs including the costs of the committal be sooner paid.

2. All fines imposed for the violation of any By-law of the said municipality shall, unless otherwise provided for, be paid over to the Treasurer of the said Municipality for the benefit of the same.

DONE AND PASSED in Council assembled at  
..... this day of A.D., 19. . . . .

Reeve.

SEAL

Secretary.

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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BY-LAW No.

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A By-law of the Rural Municipality of ..... No.....  
to provide for the formation of a Hail Insurance District

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The Council of The Rural Municipality of .....  
No. .... enacts as follows:—

(1) That the Rural Municipality of .....  
No. .... unite with the following Rural Municipalities,namely:  
.....  
in a Hail Insurance District.

DONE AND PASSED in Council assembled at .....  
this ..... day of ..... A.D. 19 .....

Reeve.

SEAL

Secretary.

Before this By-law is finally passed, it must be submitted to the resident electors and receive the approval of a majority of the number voting thereon in the manner prescribed for Voting on Debenture By-laws.

The resolution, providing for such submission may be in the following form:—

"Moved by ..... that:

(1) That the poll for voting upon By-law No.....in  
regard to the union of this Municipality with the Municipalities

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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mentioned in such By-law in a Hail Insurance District be held  
on the ..... day of ....., 19

(2) That the Municipality for the purpose of such vote be  
divided into the following polling sub-divisions:—

(3) That ..... of .....  
be Returning Officer for the said voting.

(4) That the following be the Deputy Returning Officers:—

For polling sub-division No. 1.....

For polling sub-division No. 2..... etc.

(5) That the Returning Officer shall on the .....  
day of ..... 191 ..... at the hour of 12 o'clock  
noon, sum up the votes given for and against the By-law."

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAWS AUTHORIZING THE EXPENDITURE OF OVER  
\$500.00 IN ANY ONE YEAR FOR CERTAIN  
PURPOSES.**

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Where the Council of a Rural Municipality desires to purchase, lease, or otherwise acquire for the use of the Municipality any estate in landed property within or without the Municipality for Exhibition grounds, Nuisance grounds or a Cemetery or for the purpose of erecting thereon any Municipal Building, or desires to erect, furnish, maintain or repair said building and the same calls for an expenditure of over Five Hundred Dollars in any one year, a By-law authorizing said expenditure should be submitted to the Electors, and such vote shall be taken as nearly as may be in the manner provided for a vote of the Electors of the Municipality on a By-law for raising money by way of debentures, and such By-law shall not be valid unless at least two-thirds of those voting thereon shall vote for the By-law.

The form of the By-law may be as follows:—

**BY-LAW No.**

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A By-law of the Municipality of ..... No. ....  
to authorize the expenditure of more than \$500.00 in  
the year 19 ..... for the purpose of Purchasing a site  
(or as the case may be) and Erecting thereon a Mu-  
nicipal Hall and for the furnishing of same (as the  
case may be).

---

WHEREAS it is necessary and expedient for The Rural  
Municipality of ..... No. .... to purchase a  
site (or as the case may be) in the said Municipality and to erect  
thereon a Municipal Hall and to furnish same (or as the case  
may be).

AND WHEREAS the cost of said site, building and furnish-  
ing will require an expenditure of over \$500.00 in the year 19 .....

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**THEREFORE** the Council of The Rural Municipality of  
..... No..... enacts as follows:—

That it shall be lawful for the Council of The Rural Municipality of ..... No. .... and they are hereby authorized and empowered to make an expenditure of \$.. in the year 19..... for the purpose of purchasing( or as the case may be) a site in said Municipality for a Municipal Hall and for the erection and furnishing of said Hall (or as the case may be).

**DONE AND PASSED** in Council assembled at .....  
..... this .. . day of ..... A.D.

.....  
**Reeve.**

**SEAL**

.....

.....  
**Secretary.**

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**PROVINCE OF ALBERTA  
PROCEDURE AND FORMS FOR BORROWING MONEY  
UNDER THE RURAL MUNICIPALITY ACT.**

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**TEMPORARY LOANS**

The Council of every Municipality except as hereinafter provided, may from time to time by resolution authorize the Reeve and Treasurer to borrow from any person, Bank or Corporation, such sum or sums of money as may be required to meet the current expenditure of the Municipality until such time as the taxes for the current year are available, and such resolutions shall regulate the amount to be borrowed and the rate of interest to be paid, and, every such loan shall be repaid out of, and shall be a first charge upon the taxes which are collected for the year in which such loan was made and may be secured by the promissory note or notes of the Reeve and Treasurer given under the Seal of the Municipality and on behalf of the Council.

In any calendar year the total amount of all loans thus made shall not exceed sixty per cent. of the total taxes levied by the Municipality for the preceding year.

The form of resolution authorizing loans as above may be as follows:—

Moved by Councillor ..... that the Reeve and Treasurer be and hereby are authorized to borrow the sum of \$ ..... on behalf of the Council for current expenditure for a period of ..... months from this date and to pay interest thereon at the rate of ..... per cent. per annum and that they be and are hereby authorized to sign a note for said amount under the Seal of The Rural Municipality of .....  
..... No. .... **Carried.**

The form of promissory note may be as follows:—

\$..... Alberta, 19....  
of..... months after date the Rural Municipality  
No..... promises to pay to the order

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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of ..... at ..... the sum of  
dollars with interest at ..... per cent. per annum, value  
received.

The Treasurer should give the party from whom the money is obtained, the Promissory Note duly completed together with a certified copy of the resolution passed by the Council authorizing the giving of the note.

The resolution should be copied just as it appears on the minutes with the following added: "I hereby certify that the above is a true copy of the resolution passed at a duly convened meeting of the Council of The Rural Municipality of No. .... held at ..... in the Province of Alberta, on the ..... day of ..... A.D., 191 ....."

.....  
Secretary.

SEAL

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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DEBENTURE LOANS

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When it has been decided to raise money by the issue and sale of Debentures the Council may proceed as follows:—

1. Pass the By-law authorizing the loan through its first, second, and third readings by separate resolutions which may be in the following form:—

Moved by Councillor..... that By-law No. .... to authorize the borrowing of the sum of \$ ..... and the issuing of Debentures therefor for the purpose of.....  
be now read a first time. Carried.

Moved by Councillor..... that By-law No. .... to authorize the borrowing of the sum of \$ ..... and the issuing of Debentures therefor for the purpose of.....  
be now read a second time. Carried.

Moved by Councillor..... that By-law No. .... to authorize the borrowing of the sum of \$ ..... and the issuing of Debentures therefor for the purpose of.....  
be now read a third time and passed. Carried.

The Secretary should endorse the date of each reading of the By-law on the back thereof and sign same. This endorsement may be as follows:—

Read a first time this ..... day of  
A.D., 191

Secretary.

Read a second time this ..... day of  
A.D., 191

Secretary.

Read a third time and passed this ..... day of  
A.D., 191

Secretary.

**BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA**

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**BY-LAW No. . . .**

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**A By-law relating to the Issuing of Debentures of the Rural  
Municipality of . . . . No. . . . in the Province of  
Alberta**

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WHEREAS it has been deemed necessary and desirable that the sum of \$ . . . . with interest at . . . . per cent. per annum, payable annually (or semi-annually) should be borrowed on the security of the Rural Municipality of . . . . No . . . . for the purpose of (here state briefly the purpose for which it is required).

AND WHEREAS it is deemed expedient to make the principal of the said debt payable in twenty equal annual instalments of such amount that the aggregate amount of each instalment shall be equal in each year during the period during which the By-law takes effect as hereinafter provided, or,

AND WHEREAS it has been deemed expedient to make the principal of the said debt payable at the end of twenty years from the date at which this By-law takes effect and the interest half-yearly (or yearly) at the aforesaid rate, or,

AND WHEREAS it has been deemed expedient to make the principal of the said debt repayable in twenty equal annual instalments and interest on the principal from time to time remaining unpaid (half yearly) or yearly at the aforesaid rate,

AND WHEREAS it will be necessary to raise annually in each year for the period of twenty years during the currency of these debentures such sum annually as is set forth in the schedule hereto annexed, for paying the several instalments of principal falling due hereunder and also the interest from time to time payable upon the principal from time to time remaining unpaid, or

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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AND WHEREAS it will be necessary to raise annually in each year for the period of twenty years during the currency of these debentures the sum of \$ .. . . . for the payment of the instalment of principal or interest accrued due thereunder, or

WHEREAS it will be necessary to raise annually in each year for the period of twenty years during the currency of these debentures \$ .. . . . for the purpose of paying the interest due on the said debentures and providing a sinking fund to pay the principal thereof,

AND WHEREAS the value of the assessed land within the limits of the said Rural Municipality according to the last revised assessment roll thereof is \$ .. . . .

AND WHEREAS the amount of the existing debenture debt of the Rural Municipality of .. . . . is \$ .. . . . and no part of either the principal or interest is in arrears,

AND WHEREAS it is desirable that this By-law takes effect upon the final passing thereof,

NOW THEREFORE the Council of the Rural Municipality .. . . . No. .. . . . duly assembled enacts as follows:—

(1) The said Rural Municipality shall, subject to the approval of the Minister, borrow for the purposes aforesaid the sum, not exceeding \$ .. . . . and shall issue one or more debentures of the said Municipality for such sum or sums so borrowed.

(2) The said debentures shall be in one or more series in sums not less than \$100, each payable by equal instalments during the period of twenty years from the date on which this By-law takes effect, so that such annual payments of principal and interest shall be payable in equal yearly sums, or

The said debentures shall be in one or more series and shall be payable in such annual instalments that the amount of principle payable thereunder shall be equal in each year during the period of twenty years from the date on which this By-law takes effect, or,

## BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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The said debentures shall be in one or more series and payable at the end of twenty years from the date upon which this By-law takes effect.

(3) The said debentures shall bear interest at the rate of per cent. per annum upon the balance of the principal from time to time remaining unpaid. Each debenture shall have attached thereto coupons for the annual instalment of interest (or of principal and interest).

(4) The By-law shall take effect on the final passing thereof.

(5) For the purpose of paying the several instalments of principal and interest, as the same become due, the sum of \$ ..... shall be levied and raised in each and every year during the period of twenty years next after this By-law takes effect by a rate sufficient therefor over and above all other rates and taxes of the said town, the said sum being sufficient to pay the said several instalments of principal and interest above set forth as they respectively become due, or

For the purpose of paying the several instalments of principal and interest, as the same become due, the sum of \$ ..... shall be levied and raised in each and every year during the period of twenty years next after this By-law takes effect by a rate sufficient therefor, over and above all other rates and taxes of the said town, the said sum being sufficient to provide a sinking fund for the payment of the said principal and to provide for the payment of the interest as the said payments shall mature, or

For the purpose of paying the several instalments of principal and interest as the same become due, such amounts as shown in the schedule hereto annexed, shall be levied and raised in each and every year during the period of twenty years next after this By-law takes effect, by a rate sufficient therefor over and above all other rates and taxes of the said town, the said sum being sufficient to pay the said several instalments of principal and interest as they respectively become due.

This By-law was read and passed provisionally in open Council and given under the corporate seal and the hands of the Reeve and Secretary-Treasurer this ..... day of ..... 19.....

BY-LAWS OF RURAL MUNICIPALITIES IN ALBERTA

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DONE AND PASSED at ..... this .....

day of ..... A.D. 19....

Sgd.

Reeve.

SEAL

Sgd.

Secretary.

Certified a true copy.

SEAL

Sgd.

Secretary.

The provisions of the Rural Municipality Act in regard to the taking of votes on debenture By-laws should be strictly followed.

A resolution in a form similar to that given on a proposal to establish a Hail Insurance District may be passed, to provide for the taking of the poll.

All money-by-laws must be voted on by the electors' in the manner provided for by the Act, before such by-law is finally passed and must receive the approval of two thirds of the rate-payers voting thereon.

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